

## **2018 Membership Application Process**

Attached please find the Membership Application for 2018. Please note the following:

- ~Pages 1- 3 are to be filled out and signed by the applicant;
- ~Page 4 to be filled out and signed by the Sponsor;
- ~Page 5 to be filled out and signed by the Co-Sponsor.

Please take care to insure all forms are completely legible.

The Membership Committee considers all aspects of a prospective member's application. Our chapter depends on volunteer service from all its members, and applicants should be made aware of the expectation to serve on a committee or a board position during their tenure as an active member.

The Sponsors' portion asks for insights into a candidate's strengths and potential contributions, both financial and service. You are welcome to include a letter in addition to the form elaborating on any details that you feel the committee should consider.

*We encourage all members to submit completed forms and endorsement letters as soon as they are made available on the website, but no later than May 31, 2018. Please scan and email to Frances Swensson, VP Membership at [swenssonfamily@gmail.com](mailto:swenssonfamily@gmail.com) .*

Candidates will be notified in July and given event information for the Fall Cocktail Party and Scholar Awards Luncheon.

If you have any questions, please feel free to contact me at 770.627.5488 or [swenssonfamily@gmail.com](mailto:swenssonfamily@gmail.com) .

Thank you for presenting your candidate for membership in ARCS Atlanta!

Frances Swensson/VP Membership

**ARCS® Foundation, Atlanta**  
**APPLICATION FOR MEMBERSHIP**

*(Pages 1-3 to be completed by the Candidate; page 4 to be completed by Sponsor and page 5 by Co-sponsor)*

**MISSION STATEMENT:** ARCS Foundation advances science and technology in the United States by providing financial awards to academically outstanding U.S. citizens studying to complete degrees in science, engineering, and medical research.

**Date** \_\_\_\_\_

*Submission deadline no later than May 31, 2018*

**CANDIDATE'S**

**NAME** \_\_\_\_\_

(Please type or print legibly.)

**(First)**

**(Maiden)**

**(Last)**

**Ms. / Mrs. / Dr.** \_\_\_\_\_

**NAME CALLED** \_\_\_\_\_

**HOME ADDRESS** \_\_\_\_\_

**ZIP** \_\_\_\_\_

**TELEPHONE (Home)** \_\_\_\_\_ **(Work)** \_\_\_\_\_

**(Cell)** \_\_\_\_\_ **(Fax)** \_\_\_\_\_

**(E-mail)** \_\_\_\_\_

(In the interest of saving money, correspondence is sent by e-mail.)

**OCCUPATION** \_\_\_\_\_

**COMPANY NAME** \_\_\_\_\_ **TITLE** \_\_\_\_\_

**AGE** \_\_\_\_\_

**How long has the candidate lived in Atlanta?** \_\_\_\_\_

**EDUCATION (degrees and schools):**

**CURRENT CIVIC/ PROFESSIONAL ACTIVITIES:**

**PREVIOUS MAJOR VOLUNTEER AND / OR PROFESSIONAL EXPERIENCE:**

**WHY ARE YOU INTERESTED IN JOINING ARCS FOUNDATION ATLANTA?**

The following resources and leadership skills are needed to support our ARCS Foundation mission. Please identify areas in which you would like to participate.

**FUNDRAISING ACUMEN**

- Able to make introductions to potential donors
- Foundation board experience
- Fundraising experience (newsletter, directory, etc.)

**SPECIFIC SKILLS**

- Proficiency with Quick Books
- Database management
- Desktop publishing

**COMMUNICATIONS / PUBLIC RELATIONS SKILLS**

- Writing (press releases / newsletter)
- Photography (newsletter / directory)
- Marketing
- Media “connections” Parties

**EVENT PLANNING**

- Scholar Awards Luncheon
- Field Trips
- Out of Town Retreats
- Spring Luncheon / Meetings /

**COMMUNITY “CONNECTIONS”**

- Academic
- Foundations
- Science and Technology
- Funds Development

**OTHER AREAS IN WHICH YOU MAY CONTRIBUTE:**

Describe your willingness and availability to support and participate in ARCS Foundation Atlanta activities.

*If applicable, please provide the following information:*

**SPOUSE'S FULL NAME Dr. / Mr.** \_\_\_\_\_

**NAME CALLED** \_\_\_\_\_

**PROFESSION** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**COMPANY NAME** \_\_\_\_\_

Applicant signature \_\_\_\_\_

**ARCS® Foundation, Atlanta**  
**SPONSOR ENDORSEMENT FOR APPLICATION FOR MEMBERSHIP**

CANDIDATE'S NAME \_\_\_\_\_

SPONSOR'S NAME \_\_\_\_\_

CO-SPONSOR'S NAME \_\_\_\_\_

How long and in what capacity (i.e. personal, professional, etc.) have you known the candidate?

ARCS Foundation events which candidate has attended:

- Scholar Awards Luncheon
- Educational events
- Other activities

SPONSOR ENDORSEMENT: Please identify the attributes you feel accurately describe this candidate:

- Candidate is well thought of in the community
- Candidate brings diversity to existing membership
- Candidate has a capacity to give or get significant support for ARCS Foundation
- Candidate will be an active participant in ARCS Foundation activities

Describe the candidate's strengths and talents which will be beneficial to our organization.

**NOMINATION PACKAGE SHOULD INCLUDE**

- **APPLICATION FORM (PAGES 1 - 3) COMPLETED BY THE CANDIDATE**
- **SPONSOR FORM (PAGE 4)**
- **CO-SPONSOR FORM (PAGE 5)**

Return complete package to:

[Atlanta.membership@arcsfoundation.org](mailto:Atlanta.membership@arcsfoundation.org) or

**Frances Swensson/VP Membership**

**1025 Crest Valley Drive**

**Atlanta, GA 30327**

**CO-SPONSOR ENDORSEMENT FOR APPLICATION FOR MEMBERSHIP**

CANDIDATE'S NAME \_\_\_\_\_

SPONSOR'S NAME \_\_\_\_\_

CO-SPONSOR'S NAME \_\_\_\_\_

How long and in what capacity (i.e. personal, professional, etc.) have you known the candidate?

ARCS Foundation events which candidate has attended

\_\_\_ Scholars Achievement Awards Luncheon

\_\_\_ Educational events

\_\_\_ Other activities

Co-SPONSOR ENDORSEMENT: Please identify the attributes you feel accurately describe this candidate

\_\_\_ Candidate is well thought of in the community

\_\_\_ Candidate brings diversity to existing membership

\_\_\_ Candidate has a capacity to give or get significant support for ARCS Foundation

\_\_\_ Candidate will be an active participant in ARCS Foundation activities

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